



**June 29, 2017**  
Location: Quality Inn  
Time: 5:30 pm

# Meeting Agenda

If anyone who is attending the event does NOT have a task yet please sign up for one of the items below.

## **WRISTBANDS:**

1. Committee includes Sam, Ben
2. We currently have 600 wristbands that have ALL been given to various organizations. See attached for a current TRACKING list if you are curious.
3. Ben is going to pick up a 100 more wristbands to distribute (this will help to ensure we get as close to 600 people to actually attend because there is going to be a percentage of the 600 wristbands that are not actually used, lost, forgotten, etc....plus we will want to make sure we have some wristbands leftover at the front door for anyone that shows up without one)
4. We will continue to check in with the various organizations to track how many wristbands they have distributed.
5. FYI - the Aquatic Center clarified that if we go over 600 people it will not change how many staff they will have assigned to the event, so it won't change the cost much (if at all). They have the maximum assigned which is 15 people which is paid for when you hit 350 people.

## **DUCK RACE:**

1. Committee includes Delb, Ryan
2. The Lions Club is lending us their ducks. They have 1,500 of them.
  - o I just found out from Scott at the Aquatic Center that the Lions Club has asked for a donation from us for using their ducks. How much should we do? It was suggest we do \$100 but should wait until after the event to determine.
3. There will be a registration table (location TBD) that will be manned by Delb/Ryan.
4. 2 ducks will be assigned to each person when they arrive (we currently have 600 wristbands which means 1,200 ducks will be assigned...if we end up giving away more wristbands we will have ducks leftover for this)
5. Ben will make an excel spreadsheet and provide an iPad for the registration table. The name and number for each person will be typed into the spreadsheet to assigned duck numbers.
6. The ducks will be dropped out of bins from the top of the water slide and then travel around the lazy river. The first 10 ducks or so will be pulled out and winners will be assigned using the number on the duck that will correspond with the registration. If a number is not assigned to anyone we will go to the next duck, and so on.
7. See below for the duck race PRIZE

## **DUCK RACE PRIZE:**

1. We need a few people who don't have any tasks to be in charge of coordinating and arranging prizes for the Duck Race. (Gabe has volunteered, do we have 1 more?)



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2. A thought is to do a prize for 1st, 2nd, and 3rd
3. A thought is to create baskets themed for summer fun.
4. Other ideas?

**50/50 TICKET RAFFLE:**

1. We need 2 people to be in charge of the raffle. (Zager has volunteered, do we have 1 more?)
2. We will need money for change and a money bag (Willie and Gabe can provide this)
3. Ryan already has the raffle tickets
4. They will be sold at the event only (check and cash...we will NOT have credit card payment)
5. Tickets are \$2 each
6. Names and numbers will need to be written on the back of the tickets
7. Who has a tumbler that can be used for the drawing? Somebody mentioned they have one.
8. Raffle will occur after the duck race toward the end of the event.

**FOOD:**

1. Committee includes Sam, Willie. Any others?
2. Hot dogs, chips, soda, and bottled water will be distributed from a concessions trailer donated by Pepsi.
3. Sam is going to get the required permit from the county for us to distribute food/drink (only like \$20)
4. Hot dogs will be pre-cooked and brought in warmers
5. We will need to provide a grill in case we give away all the hot dogs that are pre-cooked
6. Who is going to man the trailer? Probably only need 2 people.
7. Figuring about \$400 to supply all the food and drink

**MC PERSON:**

1. Willie's name was thrown out to be the guy on the bull-horn. The Aquatic Center has a bull-horn but we need somebody to man it.
2. The Aquatic Center has a mascot (Sharkey) that we have reserved for the event. He only cost \$50 (sweet deal!). He will be a good wing-man for the MC.

**PUBLIC RELATIONS:**

1. Committee includes Sam, Kyle
2. Need to coordinate with KLEW, Pacific Empire Radio, Tribune, etc.
3. Ben will coordinate to have a table of information about LC Crew to help explain what we do and what we are about (presentation board of past events, handouts, etc.)



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**ADVERTISING EVENT:**

1. Not sure if we should advertise this event because with it being FREE we could end up with way more people than we can support. (Kyle agrees)

**BUSINESS SPONSORS:**

1. A thought....if any of the business sponsors want to...there are several cabanas set up and would be a good spot to set up any sort of display, game, etc. This will need to be coordinated by the business itself but please make sure to explain to your business that this is available.
2. Inland Cellular - \$250
3. Blue Cross - \$250
4. Granite Concepts - \$250
5. Stonebraker - \$200
6. Pepsi – Concessions Trailer and Soda
7. **Lion's Club - Ducks**
8. Printcrafters – All the printed material for the event
9. Aquatic Center - Facilities
10. Ben will write Thank You letters and email to each businesses contact person
11. Ryan will make sponsor signs (if you haven't sent Ryan your business logo and info please do so ASAP)
12. Any other business sponsors need to be turned in no later than July 5 so Ryan can make signs.

**FINANCIAL SUMMARY:**

1. Once all dues are paid we will have about \$2,400 in our account.

**THANK YOU!**